

# Collaborative Research Centre 973 Integrated Research Training Group



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## General topics:

- Each IRTG-PhD student should send a CV to the CRC 973 office (name, e-mail address, date of birth, nationality).
- A PhD student should send his/her certificate of matriculation for PhD studies (either at FU Berlin or Univ. Potsdam) to the CRC 973 office. This matriculation needs to start at latest when IRTG funding starts and lasts for those who will continue their PhD studies at FU Berlin or Univ. Potsdam until the end of the PhD studies; for others, who will finish their PhD studies at another university, the matriculation will finish when they leave the IRTG. Sometimes, PhD students need a certificate for the application/enrollment at the FU Berlin/UP (to get the matriculation number), if so, please contact Tobias Otte.
- Furthermore, a PhD student needs to send the copy of admission to PhD studies from the doctoral office where he/she intends to obtain the PhD degree; the copy should be sent to the IRTG / CRC 973 office.
- A PhD student needs to send a short working schedule of his/her PhD studies to the CRC office (including title and time schedule). The title needs to indicate to which of the CRC-973 projects the PhD study is linked.
- A PhD student needs to provide information about the supervisors of his/her PhD studies; one of the supervisors should be a PI of CRC 973; supervisors/stipend holder must sign a supervision agreement.
- The PhD student will become a member of the Dahlem Research School (DRS) or Potsdam Graduate School (PoGS).
- The IRTG / CRC 973 office will compile the above-mentioned information for each PhD student.

## Funding:

- Each PhD student will be funded by an IRTG stipend (1468 EUR per month) for a minimum of 6 months and maximum of 12 months. Thereafter, other fund raising will be necessary.
- The IRTG can provide each PhD student 1500 EUR per year for experimental studies (not for travelling); further money that will be necessary for the experiments needs to be provided by the PI.

## Lecture/Evaluation:

- Each PhD student is a member of the IRTG and needs to participate in the courses/lectures offered by the IRTG, DRS and PoGS.
- Furthermore, each PhD student needs to follow the rules of the IRTG; the IRTG /CRC 973 office will send the rules to each PhD student.
- Each PhD student needs to meet at least once a year with the supervisors and has to send a protocol of the meeting to the IRTG /CRC 973 office. Furthermore, each PhD student needs to write at least once a year during the PhD studies a written progress report and send it to the office. The IRTG office / CRC 973 office will remind you to send (a) a protocol of the meeting with the supervisors, (b) the written progress report.